

Dear Applicant,

Sunshine Minting, Inc. has a strong commitment to equal employment opportunity and will not discriminate against any qualified applicant on the basis of race, religion, national origin, gender, age, mental, or physical disability, or US Veteran status. Qualified individuals with physical or mental disabilities will be considered for positions for which they are able to perform the essential job functions with or without reasonable accommodation.

Every application we receive is evaluated. Due to the volume of applications we receive, it is difficult for the Human Resource office to answer phone calls or visits regarding the status of your application. You will be contacted by phone if we would like to discuss your application further.

All employment offers from Sunshine Minting, Inc are contingent upon a successful pre-employment drug screen.

Thank you for completing our application for employment. We appreciate your interest in Sunshine Minting, Inc.

Respectfully,

Sunshine Minting, Inc.
Human Resource Department

Corporate Office	• 7600 Mineral Drive, Suite 700	• Coeur d' Alene, ID 83815
Operations	• 750 W. Canfield Avenue	• Coeur d' Alene, ID 83815
Nevada Operation	• 7725 Commercial Way, Ste 135	• Henderson, NV 89011

APPLICATION FOR EMPLOYMENT

Date: _____ **Position Applied For:** _____

Sunshine Minting Inc. is an Equal Opportunity Employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Notification of the need for reasonable accommodation in the application process: If you will need an accommodation to complete the application and/or the interview process, please notify us in advance so we can make appropriate arrangements.

Name _____
Last
First
Middle Initial

Address _____
City
State
Zip

Home Telephone (_____) _____ Cell Number (_____) _____

E-mail Address _____

Have you ever been employed by Sunshine Minting before? Yes No If so, when: _____

Are you over the age of 18 years? Yes No

EMPLOYMENT DESIRED

Please check one: Full-time Only Part-time Only Full or Part-time

Preferred shift:

_____ Days - 4:50 am-5:10 pm (Rotating Schedule)

_____ Nights - 4:50 pm-5:10 am (Rotating Schedule)

Date of availability: _____

EMPLOYMENT HISTORY (Please account for all periods of employment including U.S. Military Service)

PRESENT OR LAST EMPLOYER	Telephone Number	Position Held	
Address	Dates Employed		
	From	To	
Supervisor's Name & Title	Starting Pay	Final Pay	
Job Duties	Reason For Leaving		

PREVIOUS EMPLOYER	Telephone Number	Position Held	
Address	Dates Employed		
	From	To	
Supervisor's Name & Title	Starting Pay	Final Pay	
Job Duties	Reason For Leaving		

****Incomplete applications will not be considered. This application will remain active for 30 days, at the conclusion of which time, if you have not heard from us and still wish to be considered for employment it will be necessary for you to complete a new application.****

PREVIOUS EMPLOYER	Telephone Number	Position Held	
Address	Dates Employed		
	From	To	
Supervisor's Name & Title	Starting Pay	Final Pay	
Job Duties	Reason For Leaving		

PREVIOUS EMPLOYER	Telephone Number	Position Held	
Address	Dates Employed		
	From	To	
Supervisor's Name & Title	Starting Pay	Final Pay	
Job Duties	Reason For Leaving		

May we contact your current employer? Yes No

(Additional information, if desired)

EDUCATION

School Name (most recent first)	Location	Graduated		Degree Type
		Yes	No	
High School				
Special skills, qualifications & trainings:				

Except for minor traffic offenses, have you ever been convicted of a crime? Yes No

(A conviction will not necessarily disqualify you from employment.) If so, please explain: _____

~ I certify that the facts and information in this application and in any attachments/supporting documents are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission, as well as any misleading statements or omissions, will be cause for denial of employment or immediate termination, regardless of when or how discovered.

~ I understand that any offer of employment is conditioned upon the satisfactory completion of a verification/background process, a clean urinalysis and/or blood tests for the presence of drugs and alcohol and with the understanding that Sunshine Minting Inc. (SMI) will only hire those individuals who are legally authorized to work in the United States and present acceptable proof of their lawful employment status and identity.

~ I authorize release of the results to SMI for the urinalysis and/or blood tests for the presence of drugs and alcohol in order to evaluate suitable employment and I release SMI from any and all incidents associated with the testing.

~ I authorize the investigation of all matters which SMI deems relevant to my qualifications, including employers, schools or named persons to provide information regarding my employment, education, separation or dismissal. I authorize SMI to request and receive such information. I release any persons or employers from liability for supplying this information and I release SMI from all liability, which might result from the investigation.

~ I also understand and agree that if hired, my employment is for no definite period of time and either SMI or I may terminate our relationship at any time, without notice or for any reason, and that this employment application does not constitute an employment agreement.

I have read, reviewed and agree with the information provided in this application and the preceding statements.

Signature

Date



"The Silver & Gold Source"

VOLUNTARY SELF-IDENTIFICATION

Sunshine Minting is an equal opportunity employer subject to certain governmental recordkeeping and reporting requirements. In order to comply with these regulations, we request your **voluntary** assistances to self-identify your race/ethnicity and gender.

Completion of this data is **voluntary** and will not affect your opportunity for employment. The information will not be used in the hiring process and it will be kept confidential.

Personal Information

Date: _____ Position applied for: _____

Name: _____ Gender: Male Female
Last First Middle Initial

Race/Ethnicity Information

Please check one of the descriptions below corresponding to the ethnic group with which you most identify.

- American Indian or Alaska Native (Not Hispanic or Latino)** – A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Asian (Not Hispanic or Latino)** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American (Not Hispanic or Latino)** – A person having origins in any of the black racial groups of Africa.
- Hispanic or Latino** – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Two or More Races (Not Hispanic or Latino)** – A person who identifies with more than one of the listed five races.
- White (Not Hispanic or Latino)** – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Referral Source

Newspaper Ad Employee Referral Walk-in Employment Agency Other _____